



THE PREMIER ROOFING & EXTERIORS EVENT

FEBRUARY 6-8 2024 | LAS VEGAS, NV
LAS VEGAS CONVENTION CENTER | CENTRAL HALL

IMPORTANT DATES AND DEADLINES

Advance Discount Deadlines:

- **Catering: December 22nd**
- **Lead Retrieval: December 28th**
- **Internet & Telecomm: January 5th**
- **Registration: January 8th**
- **Photography & Videography: January 16th**
- **Booth Security: January 19th**

Request Deadlines:

- **Covered and Multi-Level Exhibit Requests & Guidelines: December 31st**
- **Early Move-In or Late Stay: December 31st**
- **Electric Vehicle Request & Guidelines: December 31st**
- **In-Booth Demo & Entertainment: December 31st**
- **Meeting Space & Hospitality Function: December 31st**
- **Photography & Videography: December 31st**

Freeman Deadlines:

- **EAC Designation: January 8th**
- **Freeman Flooring: January 8th**
- **Freeman Furnishings: January 8th**
- **Freeman Production & Audio Visual: January 8th**
- **Freeman Utilities & Electric: January 8th**
 - **This also includes Exhibitor Packages, Health & Safety Packages, Signs & Graphics, Shipping Services, Material Handling, Labor and Cleaning Services**

Shipping Deadlines:

- **Advance Warehouse: January 5th – January 30th (Closed 1/15 for MLK Day)**
- **Show Site: Starts receiving February 4th**

International Shipping:

Seafreight

- **ISF Filing (10+2) 48 hours prior to departure**
- **Copy Waybill (Express Release Only) and Invoice 7 days prior to arrival**
- **Arrival to Port (Advanced Warehouse Delivery) December 30th**
- **Arrival to Port (Direct Show-Site Delivery) January 6th**

Airfreight

- **Copy Air Waybill (Pre-Paid Only) and Invoice 2 days prior to arrival**
- **Arrival to Airport (Advanced Warehouse Delivery) January 24th**
- **Arrival to Airport (Direct Show-Site Delivery) January 31st**

Truckfreight / Transborder

- **Copy BOL and Invoice 48 hours prior to crossing**